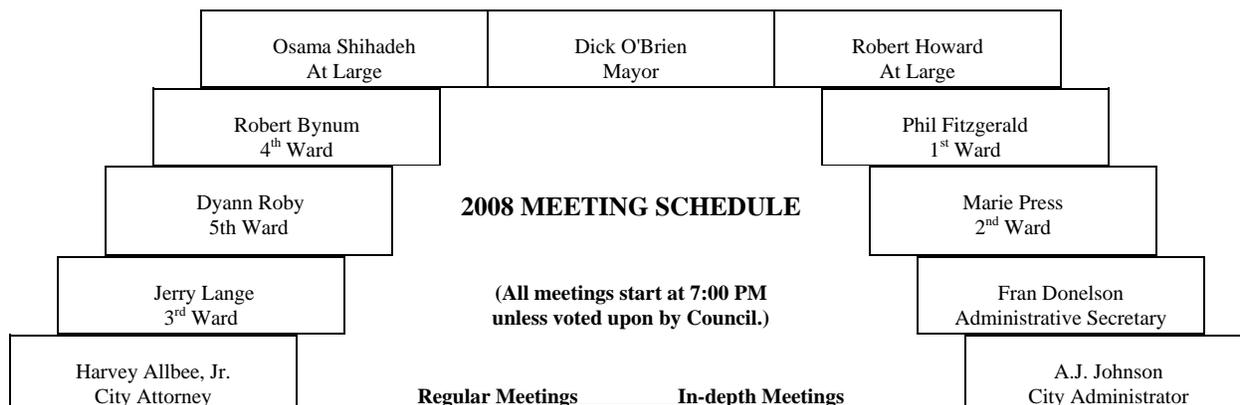


CITY COUNCIL



	<u>Regular Meetings</u>	<u>In-depth Meetings</u>	
January 10 & 17	July 3 & 17	January 10	July 10
February 7 & 21	August 7 & 21	February 14	(None in August)
March 6 & 20	September 4 & 18	March 13	September 11
April 3 & 17	October 2 & 16	April 10	October 9
May 1 & 15	November 6 & 20	May 8	November 13
June 5 & 19	December 4 & 18	June 12	December 11

AGENDA

THURSDAY, MARCH 6, 2008 COUNCIL CHAMBERS - CITY HALL

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **OPENING PRAYER**
4. **PLEDGE OF ALLEGIANCE**
5. **COMMUNICATIONS – CITIZENS**
6. **MINUTES - APPROVAL**

- A. City Council Meeting – February 21, 2008
- B. Budget Review Meeting – February 5 & 15, 2008

7. CONSENT AGENDA

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence from the Agenda.

- * 9 – A-H
- * 13 – A-H
- * Bills*

* Approval of attached Bills for Approval totaling \$855,374.55 is subject to the approval of any related agenda item(s).

8. PUBLIC HEARING

A. Proposed Purchase of Snow Plow Equipment for the Municipal Airport

Previously City Council took action to establish a public hearing for the proposed purchase of snow removal equipment for the Municipal Airport. Recently the city was notified by the Federal Aviation Administration (FAA) that funding would be made available to acquire new snow removal equipment for the airport. The new equipment would supplement/replace a 1991 truck and a 12' plow. Prior to advertising for bids for the purchase of this equipment, a public hearing is required. Funding will include 95% by the FAA and 5% for the local share.

Now is the time for the public to comment on the proposed purchase of snow plow equipment for the Municipal Airport.

B. Proposed Issuance of General Obligation Bonds

Previously City Council took action to establish a public hearing for the proposed issuance of General Obligation Bonds. The city intends to issue G.O. Bonds to pay for projects that have already been completed or are currently under construction. As of this public hearing, it is estimated that the city will proceed with the development of the documentation to issue bonds in an amount not to exceed \$4,865,000. Projects included in the bond issue will be years one and two of the Pavement Management Program, the E. 5th Street Bridge Project, the 2nd Street retaining wall, Pearl of the Mississippi projects, the cemetery columbarium, the Public Safety Building's structural remediation, HVAC improvements and emergency generator, police range equipment, ambulance refurbishments, and the local share of various airport improvements. A June bid letting is anticipated. Prior to any formal action by Council on this matter, a public hearing is required.

Now is the time for the public to comment on the proposed issuance of G.O. Bonds

for the City of Muscatine.

C. Proposed Adoption of the City Budget for Fiscal Year 2008/2009

Previously City Council took action to establish a public hearing on the proposed adoption of the city budget for the fiscal year 2008/2009. Recently the City Council took action to finalize the development of the proposed 2008/2009 fiscal year budget. Following months of preparation and review by city staff and Council, the budget has been prepared for final adoption for the fiscal year beginning July 1, 2008 and ending June 30, 2009. The proposed budget covers all the operational and capital needs and requests that were approved by Council for the next fiscal year. State law requires that municipalities certify their budget and set appropriate property tax levies prior to March 15 of each year. Prior to any formal action by City Council concerning this matter, a public hearing is required.

Now is the time for the public to comment on the proposed adoption of the city budget for the fiscal year beginning July 1, 2008 and ending June 30, 2009.

D. Proposed Amendment #2 of the 2007/2008 City Budget

Previously City Council took action to establish a public hearing on the proposed Amendment #2 for the 2007/2008 city budget. During the City Council's review of the proposed 2008/2009 budget, the Council also took action to amend the current fiscal year budget that ends June 30, 2008. Typically the city takes action to make the first amendments during the budget preparation sessions of the current fiscal year budget; however, due to the tornado and prior activity, the City Council did take action previously to make the first amendment to account for those damages and reimbursements during the fall of 2007. The second amendment reflects additional changes and alterations in both revenues and expenditures for the current fiscal year. Prior to any formal action by City Council to approve this amendment, a public hearing is required.

Now is the time for the public to comment on the proposed Amendment #2 for the 2007/2008 city budget.

9. PETITIONS AND COMMUNICATIONS

- A. Request on first reading for a new Class B Beer and Sunday Sales Permit for Pete's Tap, 1820 Angle Street – Eric Genung (pending inspections and receipt of dram shop insurance and final paperwork)
- B. Request for renewal of a Class C Liquor License with Sunday Sales and Outdoor Service for The Rendezvous, 3127 Lucas Street – Cindy's Rendezvous LLC (pending receipt of dram shop insurance)
- C. Request for renewal of a Class C Liquor License with Sunday Sales and Outdoor Service for Rumors, 1415 Grandview Avenue – Fluff LLC

- D. Request for renewal of a Class C Liquor License and Sunday Sales Permit for Diamond Dave's Taco Co., 2608 2nd Avenue – South of the Border Inc. (pending receipt of dram shop insurance)
- E. Request for renewal of a Class C Beer and Sunday Sales Permit for Kum & Go #436, 501 Cedar Street – Kum & Go LC
- F. Request for renewal of a Class C Beer and Sunday Sales Permit for Kum & Go #437, 709 Grandview Avenue – Kum & Go LC
- G. Request for renewal of a Class C Beer and Sunday Sales Permit for Kum & Go #438, 1010 Park Avenue – Kum & Go LC
- H. Request for renewal of a Class C Beer and Sunday Sales Permit for Loos' 66 Station, 711 Park Avenue – Loos Inc.
- I. Request Approval to Close Weed Park for the HNI Company Picnic

Presented for City Council's consideration is a request from the HNI Corporation to hold its annual company picnic on August 17, 2008 at Weed Park. The corporation would like to reserve the park for August 16-17, 2008 for setup purposes. They will be on site on site on Sunday, August 17, 2008, from 7 a.m. to 5:30 p.m. In addition, they would also like to reserve the aquatic center that Sunday from 11 a.m. to 4 p.m. City staff has worked successfully with representatives from HNI in the past to make this event successful for their members.

Is there a motion to approve the request from the HNI Corporation for the use of city property and to work with city staff in coordinating event details?

10. FROM THE MAYOR

11. FROM THE PLANNING AND ZONING COMMISSION

12. FROM THE CITY ADMINISTRATOR

- A. Resolution Approving Plans, Specifications, Form of Contract, Cost Estimate and Establishing Bid Opening Date for the Purchase of Snow Removal Equipment for the Municipal Airport

Presented for City Council's consideration is a resolution approving the plans, specifications, form of contract, cost estimate and establishing the bid opening date for the purchase of snow removal equipment for the Municipal Airport. Previously a public hearing was held to receive comment on this proposed purchase. If approved, the city will proceed with the solicitation of bids for the purchase of a 14' power reversible plow and a 4 x 4 carrier vehicle with dump body and an 11' rollover power

reversible plow for the existing truck. The estimated cost for this purchase will be \$157,894 of which 95% will be paid for through federal funds and 5% through a local cost share. A bid opening date of April 8, 2008 has been established for this project.

Is there a motion to adopt the resolution approving the plans, specifications, form of contract, cost estimate, and establishing a bid opening date for the purchase of snow removal equipment for the Municipal Airport?

B. Resolution Combining and Authorizing Loan Agreements and General Obligation Corporate Purpose Bonds and Providing for Levy of Taxes to Pay the Same

Presented for City Council's consideration is a resolution combining and authorizing loan agreements for General Obligation Corporate Purpose Bonds and providing for the levy of taxes to pay the same. Previously a public hearing was held to receive public comment on this proposed action. If approved, the City Council is intending to establish a bid opening date in June 2008 for the issuance of up to \$4,865,000 in G.O. Corporate Purpose Bonds. A number of recently completed and anticipated to be completed projects will be funded through the issuance of these bonds. In advance of such an issuance, the City Council must take this appropriate action that will authorize the loan agreements and G.O. Corporate Purpose Bonds in a principal amount not to exceed the aforementioned \$4,865,000.

Is there a motion to adopt the resolution combining and authorizing loan agreements and General Obligation Corporate Purpose Bonds and providing for the levy of taxes to pay the same?

C. Resolution Adopting the Annual Budget for the Fiscal Year Ending June 30, 2009

Presented for City Council's consideration is a resolution adopting the annual budget and certification of taxes for the fiscal year ending June 30, 2009. Previously City Council conducted a public hearing to receive public comment on the proposed budget for the fiscal year beginning July 1, 2008 and ending June 30, 2009. In accordance with state law, the budget must be adopted and certified to the county prior to March 15 of each year.

Is there a motion to approve the resolution adopting the annual budget for the fiscal year ending June 30, 2009?

D. Resolution Approving Amendment #2 to the 2007/2008 City Budget

Presented for City Council's consideration is a resolution approving Amendment #2 to the 2007/2008 city budget. Previously City Council conducted a public hearing to receive public comment on the proposed Amendment #2 for the current fiscal year budget. These amendments were incorporated into the budget discussions with City Council that were recently concluded. Council previously had taken action in the fall of 2007 to amend the current fiscal year budget due to tornado activity that occurred in 2007 as well as the fire at the golf course. The second amendment that is being proposed reflects adjustments in both expenditures and revenues associated with the current fiscal year budget.

Is there a motion to adopt the resolution approving Amendment #2 to the 2007/2008 city budget?

E. Resolution Setting Public Hearing on the 2008-2009 Public Housing Administrative Plan

Presented for City Council's consideration is a resolution setting a public hearing for the 2008-2009 Public Housing Administrative Plan. Each year the City Council, acting as the Public Housing Authority, takes action to establish a public hearing to receive comment on the Public Housing Administrative Plan. In accordance with HUD requirements, this plan is updated annually to reflect changes in federal or local issues associated with the Public Housing activities. Up until the point of the public hearing, public comments can be received through the Housing Administrator for the City of Muscatine.

Is there a motion to adopt the resolution setting a public hearing on the 2008-2009 Public Housing Administrative Plan for Thursday, April 3, 2008, at 7 p.m.?

F. Resolution Approving the Contract and Bond for the Mad Creek Area Sanitary and Storm Sewer Separation Project

Presented for City Council's consideration is a resolution approving the contract and bond for the Mad Creek Area Sanitary and Storm Sewer Separation Project. Previously Council took action to award the contract for the project to Sulzberger Excavating Inc. in the amount of \$2,396,799.05. The contract and bond have been submitted for staff's consideration and review and we are recommending their approval by City Council at this time.

Is there a motion to adopt the resolution approving the contract and bond from Sulzberger Excavating Inc. for the Mad Creek Area Sanitary and Storm Sewer Separation Project?

G. Request Approving Change Order #1 for the Isett Avenue Force Main Project

Presented for City Council's consideration is a request to approve Change Order #1 for the Isett Avenue Force Main Project. Change Order #1 is the accumulation of a number of alterations to the Isett Avenue project that have occurred to date. The change orders incorporate both additions and reductions to the scope of the project. The items have been reviewed by our project manager and total \$9,648.96. The majority of the changes are required due to conditions in the field and also due to details not included in the contract document.

Is there a motion to approve Change Order #1 for the Isett Avenue Force Main Project in the amount of \$9,648.96?

H. Request Approval to Purchase Reactionary Target System for the Police Department

Presented for City Council's consideration is a request to approve the purchase of a reactionary target system for the Police Department. Included in this year's capital projects for the Police Department is the replacement of the reactionary target system at the shooting range. A total of \$19,500 has been budgeted for this purchase. The cost of the system will be in the amount of \$17,500 with an additional \$2,000 for shipping and labor which includes installation and testing. The original system was installed in 1994.

Is there a motion to take action to approve the purchase of a reactionary target system for the Police Department?

I. Request Approval of Engineering Services for the Proposed Storage Buildings for Collection and Drainage and the Water Pollution Control Plant

Presented for City Council's consideration is a request to approve engineering services for the proposed storage buildings for collection and drainage and the Water Pollution Control Plant. In 2007 new state laws went into effect that require building projects that municipalities undertake and that exceed a certain dollar amount need to have an engineering stamp associated with the project for design and bidding purposes. The city is currently planning to construct two separate storage buildings, one for the collection and drainage system and the other for the Water Pollution Control Plant activities at separate sites. The city solicited proposals for engineering services and received a favorable one from Veenstra & Kimm in the amount of \$6,300. Another proposal was solicited for engineering services for the collection and drainage building alone which totaled \$6,800. The fee proposed by Veenstra & Kimm would be for both buildings.

Is there a motion to approve engineering services for the proposed storage buildings for collection and drainage and the Water Pollution Control Plant?

J. Request Approval of Permanent Improvements at Kent Stein Park's Diamond #9

Presented for City Council's consideration is a request to approve permanent improvements at Kent Stein Park's Diamond #9. The city has received a request for a permanent improvement to Kent Stein Park by the Muscatine Youth Baseball Association. The request is to upgrade the electrical availability on Diamond #9 to more efficiently run their 7- and 8-year-old programs. Like improvements have been done to other diamonds successfully by other user groups in the city. All costs associated with this improvement will be borne by the MYBA.

Is there a motion to approve the request for permanent improvements at Kent Stein Park's Diamond #9?

K. Request Approval of Golf Cart Lease Agreement

Presented for City Council's consideration is a request to approve a golf cart lease agreement. Recently the city solicited RFP's for golf cart services at the golf course. The city has identified the need for 47 golf carts and service arrangements for the carts. Of the three quotes submitted, the quote from Harris Golf Carts in the amount of \$597 per cart per season is being forwarded for consideration and approval. With Council's approval, there will be two separate actions associated with this request, the first to lease the carts for a five-year period in the amount of \$597 per cart and the second to approve a five-year service agreement with Harris Golf Carts for the maintenance of those units.

Is there a motion to approve the golf cart lease/maintenance agreement with Harris Golf Carts?

L. Request Approval of Non-Alcoholic Beverages Agreement for the Golf Course

Presented for City Council's consideration is a request to approve a non-alcoholic beverage agreement for the golf course. The city recently solicited proposals from identified vendors for non-alcoholic beverages for the golf course. Three vendors responded to our solicitation. After evaluating all criteria listed in the request for proposal, the city staff is recommending a contract be entered into with Sprouse Distributing for a five-year time period. Aside from the most competitive pricing for bottled products, Sprouse Distributing is also providing a \$1,800 cash incentive to the city for this contract consideration.

Is there a motion to approve the five-year agreement for the providing of non-alcoholic beverages at the golf course between the City of Muscatine and Sprouse Distributing?

M. Request Approval of Tower Lease Amendment

Presented for City Council's consideration is a request to approve a tower lease amendment. Recently the city received a communication from Markland Consulting Group LLC, representing Crown Castle International who owns the current cellular tower located on city property at 1914 North Mulberry Road. The company has requested that the current lease arrangement be extended to July 30, 2040. The current lease is set to expire July 31, 2015. All of the terms and conditions of the lease will remain the same. There will also be a provision inserted to require the company to remove all of its property from the site at the expiration or cancellation of the current lease arrangement.

Is there a motion to approve the amendment to the current lease arrangement between the City of Muscatine and Crown Castle International for the use of city property?

N. Request Approval

Presented for City Council's consideration is a request to approve the authorization to proceed with a request for a Congressional Appropriation for mobile data computers for the police squad cars. The city was recently contacted by Congressman Loeb sack's office to gauge any interest in pursuing this matter under a Congressional Appropriation format. The total cost for implementation would be \$300,000 all to be provided for through the appropriation if made. The city has long identified the need for mobile data computers for the squad cars but cost has been a factor when deciding not to pursue them. If approved and authorized, there would be no matching funds required from the city for the acquisition of the terminals.

Is there a motion authorize the formal request for Congressional authorization and appropriation for mobile data terminals for the Police Department?

13. COMMUNICATIONS - RECEIVE AND FILE

- A. Muscatine County Board of Supervisors – January 30, 2008, February 4, 11 & 18, 2008
- B. Library Board of Trustees – January 16, 2008
- C. Art Center Board of Trustees – January 17, 2008
- D. Board of Water, Electric, and Communications Trustees – January 29, 2008
- E. MP&W Communications Utility – January 2008
- F. MP&W Electric Utility – January 2008
- G. MP&W Water Utility – January 2008
- H. City of Muscatine Financial Reports – January 2008

14. APPROVAL OF BILLS

It is recommended bills totaling \$855,374.55 be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

15. COMMUNICATIONS - COUNCIL MEMBERS

16. OTHER BUSINESS

17. ADJOURNMENT